

## AGENDA



Thursday, January 15, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 45**

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**Subject:** Authorize award and execution of a 36-month requirements service/supply contract with KINLOCH EQUIPMENT & SUPPLY, INC., Arlington, TX to provide repair services and captive repair parts for Elgin Street Sweepers in an estimated amount not to exceed \$504,400, with three 12-month extension options in estimated amounts not to exceed \$185,220 for the first extension option, \$194,481 for the second extension option, and \$204,205 for the third extension option, for a total estimated contract amount not to exceed \$1,088,306.

**Amount and Source of Funding:** Funding in the amount of \$120,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Sharon Patterson, Buyer II, 972-4014

**Purchasing Language:** Single Source.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract will provide repair services and captive repair parts for the City's fleet of Elgin Street Sweepers on an as needed basis. The repair services will be used to supplement the repairs performed by the Fleet mechanics at the Fleet Service Centers. The captive repair parts will be used by the Fleet mechanics and vehicle technicians for the daily operations of general routine repair and maintenance services for Elgin Street Sweepers.

The City currently has four Elgin Street Sweepers in the Fleet inventory. These sweepers are used primarily by Street and Bridge for road maintenance. This contract is necessary to support Fleet Services by providing a reliable and continuous source of supply to purchase repair services and captive repair parts for the street sweepers. Fleet Services estimates expenditures of \$100,000 for repair services and \$60,000 for captive repair parts for the first 12 months of this contract.

This is a single source since Kinloch Equipment & Supply, Inc. is the only dealer authorized to provide equipment repairs and parts in Texas for Elgin manufactured sweepers.